

Treasurer / Assessor

Department Overview

The Treasurer is an Elected Official serving in a four year term. The position was consolidated with the County Assessor so the Elected position is officially the County Treasurer / Assessor. The Department is a part of the General Fund with a major portion of funding for the department coming from Taxes with charges for services.

The Treasurer/Assessor is responsible for the collection, distribution, investment and disbursement of all money collected by the County.

The Treasurer's Office is divided into three activities. They are:

- Treasury - this activity bills and collects real and personal property taxes for all cities, schools, the county, and special districts, collect miscellaneous revenues, tracks property tax receivables, balance motor vehicle revenues to collection, disburse and track warrants issued by the county, school districts, fire districts and other special districts and invests money on deposit with the office.
- Motor Vehicle - responsible for the titling, registration and collection of fees associated with motor vehicles in Gallatin County.
- Delinquent Tax Collection - deals with the maintenance, tracking and reporting of the county financial records, statements and the Annual Financial Report;

The Assessor portion of the offices duties requires the County Treasurer to be a member of the County Zoning Commission. No separate staffing is funded for these duties. The Treasurer does receive a stipend for being the holder of a consolidated office.

- Improve public access to records through electronic media.
- Address Customer Needs in a timely and professional manner.
- Maintain accurate and factual accounts of all money on deposit with the County Treasurer.
- Use internet to facilitate offices receipting capability and registration capability.
- Document Internal Process, Procedures and Policies for use by Public, Supervisors and Employees.

Recent Accomplishments

- See Activity pages for specific accomplishments.

Department Goals

- Easy access to Information.

Object of Expenditure	Actual FY 2004	Budget FY 2005	Actual FY 2005	Request FY 2006	Preliminary FY 2006	Final FY 2006
Personnel	\$ 545,903	\$ 647,349	\$ 617,223	\$ 637,301	\$ 654,175	\$ 665,873
Operations	144,756	139,768	146,473	168,043	149,663	149,662
Debt Service	-	-	-	-	-	-
Capital Outlay	5,000	15,000	10,147	19,125	12,500	12,500
Transfers Out	-	-	-	-	-	-
Total	\$ 695,659	\$ 802,117	\$ 773,843	\$ 824,469	\$ 816,338	\$ 828,035

General Fund	\$	695,659	\$	802,117	\$	773,843	\$	824,469	\$	816,338	\$	828,035
Special Revenue Funds		-		-		-		-		-		-
Debt Service Funds		-		-		-		-		-		-
Capital Project Funds		-		-		-		-		-		-
Enterprise Funds		-		-		-		-		-		-
Internal Service Funds		-		-		-		-		-		-
Trust & Agency Funds		-		-		-		-		-		-
Total	\$	695,659	\$	802,117	\$	773,843	\$	824,469	\$	816,338	\$	828,035

Tax Revenues	\$	141,472	\$	169,575	\$	187,515	\$	176,262	\$	174,456	\$	179,579
Non-Tax Revenues		417,313		468,478		595,636		483,397		478,829		474,713
Cash Reappropriated		136,874		164,064		(9,308)		164,810		163,053		173,743
Total	\$	695,659	\$	802,117	\$	773,843	\$	824,469	\$	816,338	\$	828,035

Personnel Summary

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